

REVENUE OBJECT CODES

Below is a list of commonly used revenue object codes. Use 3xxxx object codes when receipting.

<u>Object Code</u>	<u>Description</u>	<u>Examples of Common Use of Code</u>
32100	Tuition and fees	Non tangible items; field trips, class fees
32200	Sale of goods, supplies, services	Tangible items; art supplies, PE locks or uniforms; scholastic
32231	CTE sale of goods/supplies/services	For High School use only
32500	Gifts, grants and donations	Community donations, matching funds
32501	PTA/Boosters	Any revenue from PTA/Boosters
38200	EPSF donations and grants	Any revenue from EPSF
32600	Fines and damages	Lost or damaged books, fines for other damaged property
32700	Lease, Rental of School Property	Band Instruments, uniforms

Reminder:

- **Revenue Refunds** - When requesting a refund, make sure to use the same FQA and object code that you used on the original receipt. Do not list the 'item' in POS that you receipted to – make sure and list the entire FQA and object code. Example: You issue a receipt for a lost book and later the book is found.